

Westfield Township Board of Trustees

September 8, 2015
Regular Meeting

Trustee Schmidt called the meeting to order at 7:00 PM. Roll call: Thombs- aye, Schmidt-aye, Likley-aye.

Comments from the Floor

Fiscal Officer's Report

- Bills in the amount of \$42,424.33
- Supplemental Appropriations - **From Contingencies in the amount of \$500.00 for mower repairs (#2031 930 930 000) to (#2031 330 599 0605)**

Schmidt makes a motion to pay the bills in the amount of \$42,424.33 as submitted; seconded by Thombs. Roll call: Likely- aye, Schmidt- aye, Thombs- aye. The motion passes.

- **Correspondence**-ODOT signatures needed for the Seville Road Detour Project
- Medina County Engineers' Annual Meeting and Dinner on September 17, 2015 starting at 4:30 PM and dinner at 6:00 PM.
- Recommend that the proceeds for sale of Park Circle be placed in a 13 months CD at 1.1 %

Thombs makes a motion to place the proceeds from the sale of Park Circle into a 1.1% CD for 13 months; seconded by Schmidt.

Discussion- Likley reminded the trustees of the incurred cost for a levy such as architect and engineer designs that will be needed (approximately \$30- 40,000.00) so the township and/or fire district should have this available. Thombs said that the penalty for early withdraw is not the entire amount but the amount that is withdrawn (not what is remaining).

Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

- Audit is scheduled for October 6, 2015 (approximately 2 weeks)
- EMA- Zweifel will send a copy of invoice and warrants so township can receive reimbursement.
- Siren money from Village- Zweifel will send invoice to Village for their payment

Thombs makes a motion for the Fiscal Officer to place reimbursement funds from the EMA grant, siren money from the Village and \$6,500.00 from the Township into a CD; seconded by Schmidt. Roll call: Mr. Thombs- aye, Mr. Likley- aye, Mr. Schmidt- aye. The motion passes.

Minutes to be approved

Thombs makes a motion to accept the meeting minutes from August 17, 2015 as submitted; seconded by Likley. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.

Road Report

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- ✓ Combine road striping job with Lafayette to get a better price.
- ✓ Evans will get list of roads to Trustees
- ✓ Crack and seal (Daniels Road to Seville and then back)
- ✓ Left message for Dave Vaughn about Stuckey Road wall (they still need to get the footer done)
- ✓ Partnership with Lafayette to purchase stone. Saved over \$3100.00 with Crossroads (watching how much stone they are using).
- ✓ Striping list with County- hasn't been done lately. Evans will contact the county to get a better price.
- ✓ Mower and tractor budget numbers need to be adjusted on next years' budget.
- ✓ Thombs discussed enclosing ditches and creating a policy for this. Talked with Lafayette and they only enclose ditches when they are working on that road. Payments from residents are upfront and the Township can decline the job at their discretion. Evans says there are some instances that the Township may choose to enclose a ditch to stop slumping or to keep the ditch clean of debris. Schmidt thinks the policy should be flexible when it makes sense for the Township. Payment by resident does not dictate the schedule for getting the ditch enclosed and residents may be responsible if they request. Evans stated that there is a county policy that the Township should review.
- ✓ Proposed increases- Forced Accounts are presently \$45,000 and will increase to \$90,000; Repair Accounts are presently \$15,000 and will increase to \$30,000.
- ✓ Evans discussed Chatham's pull behind paver and if the Township uses this machine it would be about 1/3 or the present cost.
- ✓ Chatham purchased another new grader for stone roads
- ✓ Shimming is for repairs and it will not have to go out for a bid.

Cemetery and Park

- Thombs talked with Westfield to stop maintenance and electric billing
- Damage to ground around the trees at the cemetery from the mower (Evans will talk with the mowers).

Zoning Report

- 4 Permit
 - 5584 Kennard Road- Garage
 - 8400 Ballash Road- Garage
 - 9880 Hulbert Road- Pole Barn
 - 5777 Greenwich Road- Deck
- Kratzer Lawsuit- awaiting a decision
- Zoning Commission and the Board of Trustees held a joint meeting on August 26, 2015 to review and or modify the Comp. Plan Implementation schedule: Joint board agree to modify the previous agreed schedule. The Zoning Commission will address double driveways, fences/entrance features, and the definition of yard in order to clarify offsets and structures. Next meeting is September 23, 2015 at 6:30 PM.
- BZA: Two applications under review

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Area Variance opened and quickly postponed due to lack of a full board for the applicant;
Continued to September 10, 2015 at 7:00 PM.

An application is under review for 7007 Buffham Road regarding a request to modify a property line of two non-conforming lots. Also a request for an Area Variance to build a garage within the required (modified) sideline offset.

- Truck Stops of America: continuing to review proposed Signage update requests.
- Box Car has been moved on Seville Road

Old Business

- Recycle Bins- EPA is reviewing the plan for final approval
- Monarch Resort- Email to Trustees that a Design Contractor has been hired and proposal for zoning will be coming.
- Health Department- Thombs provided a MOU to the Trustees. Changes on page 2(g) regarding having a doctor present; supervision- on-site licensed medical personnel. This may not be possible for the township so township will be able to contact a medical personnel at their office or at another site. The Health Department will need mailing address, names of who will sign-off and point of contact information. Only for county Employees and family members (closed pod). Thombs will be the Township's contact. Decision by the Trustees will be at the next meeting.
- Cell Tower- Thombs will talk with Thorne.
- Mr. Thorne will be attending the October 6th meeting to discuss any questions about the proposed fire station.
- Resolution corrections (Electronic Signatures 2015-08) and (Sale of Park 2015-07)

New Business- none

Announcements

BZA- Public Hearing on September 10, 2015 at 7:00 PM

County Engineers' Dinner- September 17, 2015 at 5:00 PM

Trustees' Reg. Meeting- September 21, 2015 at 7:00 PM.

Thombs makes a motion to adjourn at 8:20 PM; seconded by Likley. All said aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Westfield Township Board of Trustees

Date approved: _____

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs